



Lydbrook Primary School

School Road, Lydbrook, Gloucestershire, GL17 9PX

Head Teacher: Mr Simon T Lusted, M.Sc.



ROBINS NURSERY

July 2019

Dear Parents and Carers,

In a recent newsletter we told you that we would be changing our school meal booking system, whereby you will book your child's meal online at home, before coming to school. This new system will start when we return to school in September with the system being available to book meals from 24th July 2019.

From this day, school meals will need to be pre-booked, in advance of the school day on which lunch is to be eaten. The cut-off time for booking a meal is 12 midnight for the following day. If you forget to book a meal the night before or need to make a last minute booking, you will need to contact the school. If your child is sick on a day when you have booked a meal, the school will be able to cancel the meal for you if you have not been able to do this the previous night.

You can book just one dinner at a time if required and each day will give you a choice of one main from a selection of three. If preferred, you can book multiple meals in advance. A copy of the menu for September is attached. Unless you are in receipt of Free School Meals, you will need to pay for each meal at the time of booking.

If a meal has not been booked and paid for, a dinner will not be provided for your child and you will need to send in a packed lunch. Please be assured that our procedures will ensure that every child will have a lunch at school, whether it be a school meal or packed lunch. Children who are entitled to free school dinners will have to pre-order in the same way via ParentPay but without making payment.

If you need a reminder of your ParentPay activation code, please contact the school.

Thank you for your support with this new system which will reduce costs for the school by eliminating debt arising from unpaid meals and daily administrative time, therefore enabling us to apply more funds towards resources and activities for the children.

Please contact me if you have any questions about booking and paying for school meals online – during the holidays I can be contacted at admin@lydbrook.gloucs.sch.uk.

Yours sincerely,

D.M. Ruck
School Business Manager